



# PERSONAL MOBILE DEVICES



## PURPOSE

To explain to our school community Lynbrook Primary School's policy requirements, and expectations regarding the safe and appropriate use of personal mobile devices by students, at school or during school activities. This Policy is in accordance with the Department's Mobile Phone Policy issued by the Minister for Education.

## SCOPE

This policy applies to:

1. All students at Lynbrook Primary School and,
2. All personal mobile devices that have not been approved by Lynbrook Primary School for the purpose of engaging with the curriculum.

## DEFINITIONS

**Personal mobile devices** are portable computing and communication devices such as smartphones, tablet computers and smart watches/wearables with communication capabilities.

## POLICY

Students are encouraged not to bring a mobile phone or smart device to school unless there is a compelling reason to do so. Lynbrook Primary School understands that students may need to bring a personal mobile device to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

- Students who choose to bring mobile phones and/or smart watches to school must have them switched off and securely stored during school hours. Lynbrook Primary School will provide secure storage that cannot be readily accessed by those without permission to do so.
- When emergencies occur, parents or carers should reach their child by calling the school's office on 03 8787 5390.

### Personal mobile device use

At Lynbrook Primary School, inappropriate use of mobile phones is **any use during school** hours, unless an exception has been granted. Students who use their personal mobile device inappropriately at school may be issued with consequences consistent with our school's *Student Wellbeing and Engagement* and/or *Bullying* policies.

In some circumstances, students' personal mobile devices may be confiscated and stored securely at in the provided storage area. In these circumstances, the mobile device will be returned to the student or their parent/carer at the end of the school day.

Students **are not** permitted to access their personal mobile devices during lunchtime or recess, unless they have sought and been granted permission from a supervising teacher or have been granted an exemption to this Policy by the Principal.

## Exemptions

There may be circumstances in which a student may apply to the Principal for an exemption from this policy on the basis of safety and/or wellbeing requirements particular to that student. If this is the case, please contact the Principal.

## Insurance

Students are responsible for their personal mobile device. Please note that the Lynbrook Primary School does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items, including personal mobile devices that may be brought to school. Students are responsible for items brought to school.

## Camps and excursions

In all but the most exceptional of circumstances, students will not be allowed to bring their personal mobile device on overnight school camps or excursions. Lynbrook Primary School will provide students and their parents and carers with information about items that can be brought to special activities and events.

## Exclusions

This policy does not apply to:

- Out-of-School-Hours-Care (OSHC)
- Out-of-School-Hours events
- Travelling to and from school
- iPads required for curriculum activities

## RELATED POLICIES AND RESOURCES

- *LPS Student Wellbeing and Engagement*
- Digital Technologies (Internet, Social Media and Digital Devices) etc ICT Acceptable Use Policy
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)
- [School Policy and Advisory Guide: Ban, Search and Seize Harmful Items](#)

## REVIEW PERIOD

This policy was last ratified on 10 December 2019 and is scheduled for review on Dec 2022.