



# PERSONAL PROPERTY POLICY

## **Rationale:**

- To explain Lynbrook Primary School's policy in relation to personal property.

## **Aims:**

- To ensure that special or valuable items of personal property are not brought to school.

## **Implementation:**

- Lynbrook Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.
- The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Lynbrook Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.
- Lynbrook Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.
- If students bring items of value to school, the school reserves the right to confiscate and store the item(s) securely at the School Office until the end of the day, when the items may be collected by the student and/or parent.
- As part of the school's BYOD program, students in Years 4, 5 and 6 are able to bring iPads to school. As per above, the school does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities.
- The school reserves the right to confiscate and ban iPads where misuse occurs.

## **Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.

- This policy was last ratified by School Council in 2018.