



CAMPS, SPORTS AND EXCURSION FUND POLICY

Rationale:

- The Camps, Sports and Excursions Fund (CSEF) supports the education of students from eligible families, and therefore needs to be sensitively and effectively managed at a school level.

Aims:

- To ensure all eligible parents can effectively utilise the CSEF.
- To ensure the allowance is managed effectively at a school level in compliance with relevant Department of Education requirements.

Implementation:

- Details relating to the CSEF, eligibility and due dates for applications will be communicated to parents via Flexibuzz and the school newsletter.
- CSEF information distributed to the school community will ensure all eligible parents are aware of application requirements. Information and Application Forms are available from:

www.education.vic.gov.au/csef

- Parents are given opportunity to apply for CSEF during terms 1 & 2. Late applications are not able to be accepted.
- CSEF funds remain at the school. The school will automatically assign CSEF towards incursions and upon request from parents will allocate funds for camps, sports and excursions for eligible students.
- Successful CSEF recipients with Prep students are eligible to apply for uniform support.
- At the end of the financial year the school will carry over unexpended funds to the following financial year. Such funds will be available to the student the funds were originally assigned to.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

- This policy was last ratified by School Council in 2018